

Arts@the Crypt

Notes of the AGM of the Crypt Management Committee held on 2nd November 2011:-

Present:- Ralph Taylor (Chair), Brian Millar, Sandy Gray, Wendy Rowcroft, Councillors Mark Brown and Ben Warren, Seaford Town Council Officers: Ben King (Projects and Facilities Manager), Dawn Thompson (Admin Assistant). 9 members of the public.

1. **Chair's Welcome**

Chair Ralph Taylor welcomed everybody to the first AGM of this Committee.

2. **Chair's Report on activities over the last year**

Ralph Taylor reported on the activities of the previous 12 months and advised the group on the number of exhibitions which have taken place so far, including Poetry and Book readings as part of Seaford Live and those events still to come, including the Christmas Craft Fair. His report also detailed the Open Events held in October and the production of the new Arts@thecrypt leaflet. As Chair, Ralph also publicly thanked those members of the previous committee and the current committee for all their hard work and dedication to the Crypt.

3. **Report on building improvements**

Ben King informed the meeting of the building improvements that had been undertaken so far and also advised on what was still to come, new doors imminently and signage shortly thereafter. He also told the group that due to the gallery being within a conservation area, this did restrict the nature of the signage.

4. **Financial Report**

Chair, Ralph Taylor presented the finance report from Simon Cooper, the Finance Officer. Generally the report was self-explanatory but Ralph did highlight the projected and actual spend with regards to utilities and advertising as well as the balance outstanding from the original LDC monies.

David Blaber from the public gallery questioned whether the gas was estimated or real usage. This was confirmed as real.

5. **Election of Chair of Management Committee**

Councillor Ben Warren was proposed for the role of Chair 2011/2012. The meeting unanimously agreed on this nomination. Round of applause for Ben.

6. **Election of 6 Committee Members**

The Chair en bloc proposed Brian Millar, Sandy Gray, Wendy Rowcroft, Ralph Taylor, Nicky Auster and Keith Allfrey as members of the Committee. All accepted.

7. **Future activities, including Friends of the Crypt party**

The Chair advised that the next Friends get together would be Monday, 19th December 2011, 7 pm to 9 pm – all welcome. In accordance with the terms of reference, there would be 3 to 4 events held each year.

8. **Any Other Business**

Mark Brown proposed thanks to Ralph for his role as Chair during 2010/2011.

The meeting closed at 8.25 pm.